Office of

Warren County Engineer

210 W. Main St.
Lebanon, Ohio 45036
www.wceo.us

NEIL F. TUNISON, P.E., P.S.
COUNTY ENGINEER

Phone: (513) 695-7727
Fax: (513) 695-7714
Email: Matthew.Ervin@co.warren.oh.us

Special Event Permit

Applicant to complete block below, and return to address above.

Name: _____ *Email:* _____

Address: _____ *Phone:* _____ _____ _____
(Home) *(Cell)* *(Fax)*

City & Zip: _____

Type of Special Event: _____

Date of Special Event: _____

Time of Special Event: _____

Describe routes to be used.

The applicant shall be responsible to notify and obtain, at the applicant's sole cost, sufficient law enforcement officers deemed necessary by the Warren County Sheriff to perform pedestrian and traffic control for the duration of the event, as well as any barricades or other control items deemed necessary by the Warren County Sheriff. The applicant shall provide the Warren County Engineer's Office, no later than 24 hours prior to the Special Event, with written verification from the Warren County Sheriff that sufficient law enforcement officers are scheduled for the event.

Under no circumstances shall the Warren County Engineer's Office permit markings on the roadway. The applicant shall provide to the Warren County Engineer's Office at the time of filing this application for permit a declaration or other verification that a policy of comprehensive general liability insurance will be in effect the term of which may be limited to the hours of the Special Event.

Granting the permit applied for hereby is conditional upon, and the Applicant by signing below assumes the responsibility for and will save Warren County and its agents harmless from any and all claims for personal injury and/or property damages including Warren County's resulting liability, court costs, litigation expenses and reasonable attorney fees. The Applicant shall be further responsible for any damage caused to any property owned by Warren County or which Warren County is obligated by law, contract or otherwise to maintain or preserve.

_____
Applicant's signature & date *Date*

☐ *This permit is granted under the conditions stated above.*

_____
Warren County Engineer - Neil F. Tunison, P.E., P.S.

Cc: Warren County Sheriff

_____ Township Trustees

_____
Date

Print